

BY-LAWS FOR THE MARYLAND, WASHINGTON, VIRGINIA CHAPTER
OF THE AMERICAN DANCE THERAPY ASSOCIATION, INC.

ARTICIE I
ORGANIZATION

Section 1

The organization shall be called the Maryland, Washington, Virginia Chapter of the American Dance Therapy Association, Inc.

Section 2

The Maryland, Washington, Virginia Chapter of the American Dance Therapy Association, Inc. (hereinafter referred to as the "Chapter") shall be a subordinate unit of the American Dance Therapy Association, Inc. (hereinafter referred to as the "Association") subject to the general authority and jurisdiction of the Association.

Section 3

The principal office of the Chapter shall be located at the business office of the Association. However, the Chapter may establish and maintain such other offices within the area of the Chapter.

Section 4

The Chapter shall be governed by these By-laws, as amended from time to time, as provided herein. The By-laws shall not conflict with the Articles of Incorporation of the By-laws of the Association.

Section 5

The Chapter shall function in conformity with the Articles of Incorporation of the Association and its By-laws.

Section 6

The Chapter shall maintain ongoing communication with the national office of the Association. The Chapter shall consider carefully the appropriateness of planned activities and workshops. The Chapter shall identify any public stand it may take on controversial issues as the position of the Chapter only and not of the Association or its membership.

ARTICIE II
PURPOSE

The purposes and aims of the Maryland, Washington, Virginia Chapter of the American Dance Therapy Association, Inc. shall be to support and maintain high standards of the professional competence among dance therapists by promoting the education and training of dance therapists. The Chapter will also endeavor to provide avenues of communication among dance therapists and

those persons working in related fields and to increase the general public's awareness and acceptance of dance therapy.

ARTICLE III

MEMBERSHIP

Section 1

All members of the Chapter must also be members of the Association. A minimum of eight Regular Members of the Association shall constitute a Chapter.

Section 2

Any Regular Member of the Association may become a Regular Member of the Chapter with full voting privileges (i.e. election of officers, By-laws amendments and other Chapter decisions), by paying annually in advance the requisite Chapter membership fee. The Chapter membership fee shall be in addition to the annual dues for Regular membership in the Association.

Section 3

Any Associate Member of the American Dance Therapy Association may become an Associate Member of the Chapter with all the privileges of membership except voting privileges with respect to By-law amendments and election of national Directors, by paying annually in advance the requisite membership fee. The Chapter membership fee shall be in addition to the annual dues for Associate Membership in the Association.

Section 4

Any Student Member of the American Dance Therapy Association may become a Student Member of the Chapter with all the privileges of membership except voting, by paying annually in advance the requisite Chapter membership fee. The Chapter membership fee shall be in addition to the annual dues for Student Membership in the Association.

ARTICLE IV

Government

Section 1

There shall be a minimum of one annual business meeting for all members of the Chapter, for the purpose of electing officers, presenting Committee reports, and transacting the regular business of the Chapter.

Section 2

Notice of the annual business meeting shall be given by mail to members at least 20 days prior thereto, but never more than 35 days thereto.

Section 3

A majority of the elected officer plus 20% of the membership shall constitute a quorum for the annual business meeting.

Section 4

Special meetings of the members may be called at any time by the officers or upon written request of six Regular Members of the Chapter. The written request shall state the purpose of the meeting. Within thirty days after such written request has been received by the Chairperson or other officers of the Chapter, fifteen days' notice, by mail, to all members shall be given of special meetings, and said notice shall state the purpose for which the special meeting is called.

Section 5

The elected officers shall initiate and transact all business necessary for the administration of the Chapter, including the approval of the annual budget of the Chapter.

ARTICLE V

ELECTION OF OFFICERS

Section 1

A nominating committee composed of two persons elected by Chapter membership and one person appointed by Chapter Chairperson shall be formed not less than six months prior to the installation of new officers. The Chairperson of the committee shall be elected by the committee members.

Section 2

The nominating committee shall prepare a slate of officers to be presented to the general membership, accept additional nominations from the membership, prepare and mail ballots to voting members no less than one month prior to the deadline for the return of the ballot, count the ballots and notify candidates of results of election prior to reporting such results to the membership, and announce election results at the next meeting of the membership.

Section 3

No person shall hold more than one elected office at the same time, nor shall any person be a final slate candidate for more than one elected office during election meetings.

Section 4

Individuals nominated for office must be Regular Members of the Association.

ARTICLE VI

OFFICERS

Section 1

The elected officers of the Chapter shall be a Chairperson, a Program Director, a Treasurer and a Secretary. Additional positions may be initiated by a majority vote of the Chapter. The first election will elect all officers. In the first election, the Secretary's and Program Director's term shall be for one year and the Chairperson's and Treasurer's term for two years. After a year, the Secretary's and Program Director's term shall be for two years so that elections for Secretary and Program Director on one hand and Chairperson and Treasurer on the other shall occur on alternating years.

Section 2

The Chairperson shall preside at all meetings of the Chapter. S/he shall coordinate all business of the Chapter and be responsible for the agenda of the Business meetings. S/he shall appoint Chairpeople of special committees and be ex-officio member of all committees. S/he shall coordinate work of all committees. S/he shall be responsible to the Board of Directors of the Association and be present at national meetings of the Association.

Section 3

The Program Director shall coordinate Chapter activities and shall have such other duties as shall be assigned by the Chairperson. S/he shall preside over meetings in the absence of the Chairperson.

Section 4

The Treasurer shall maintain records pertaining to Chapter finances and submit reports to the national Treasurer as the Association requires. S/he shall submit annual fiscal reports to the Chapter members and national Treasurer who shall incorporate Chapter reports into national fiscal statement to the Association's membership. S/he shall serve as a member of the National Budget Committee which is chaired by the national Treasurer. S/he shall perform all duties usually assigned to the office.

Section 5

The Secretary shall keep a record of the proceedings of Chapter and Chapter board meetings. The Secretary shall notify all Chapter members at least fifteen days prior to proposed meetings. The Secretary shall write and maintain records on any Chapter correspondence and perform all duties usually assigned to the office.

Section 6

Chapter officers shall maintain a local bank account and record income and disbursements according to a standardized bookkeeping procedure. The checks shall be signed by the Treasurer plus one other Chapter officer.

Section 7

Chapter officers must submit the following to the National Board at the end of each fiscal year (August 31): a current membership roster, a list of the officers and committee chair-people, and a report of the year's activities.

ARTICLE VII

FINANCE

Section 1

The elected officers shall allocate monies required to conduct the businesss of the Chapter for the following year.

Section 2

The fiscal year shall extend from September 1 to August 31 inclusive. National and Chapter dues must be paid by the annual meeting of the Association, or membership rights are forfeited. If a new member joins three months prior to the fiscal year, his/her dues shall be credited through the end of the following fiscal year.

Section 3

Chapter income shall be shared with the Association according to formulae approved by the Board of Directors of the Association.

Section 4

No part of the net earnings of the Chapter shall be used for the benefit of, or to the advantage of, any member, sponsor, donor, creator, trustee, officer, employee or, without limitation, any other private individuals. No part of the net earnings shall be used for the benefit of any corporation or organization in which any private individual might benefit, or in which a substantial part of the activities of such corporation or organization is the carrying on of propaganda or otherwise attempting to influence legislation, provided that this restriction shall not prevent payment of reasonable compensation for services actually rendered to or for the Chapter in effecting its purpose.

Section 5

A copy of the budget shall be on file with the National Association.

ARTICLE VIII

RUIES OF ORDER

Questions of procedure shall be decided according to Robert's Rules of Order - Newly Revised, unless otherwise provided in the By-laws.

ARTICLE IX

AMENDMENTS

These By-laws may be amended by a mail vote of the Chapter. An affirmative vote equivalent to 2/3 of the votes cast as hereinbefore specified shall be required for amendment.

All amendments must be in conformity with the Articles of Incorporation and the By-laws of the Association.

ARTICLE X

DISSOLUTION

On the dissolution of the Chapter, the elected officers, after paying or making provision for the payments of all liabilities of the Chapter, shall dispose of all its assets exclusively to the Marian Chace Memorial Fund of the American Dance Therapy Association, Inc. which qualifies as an exempt organization under Section 501 (c) (3) of the Internal Revenue Code of 1972 (or the corresponding provision of any future United States Internal Revenue Laws).