

NEW ENGLAND CHAPTER ADTA BY-LAWS

ARTICLE I

NEW ENGLAND CHAPTER

Section I

The title of this organization is the New England Chapter of the American Dance Therapy Association Inc. (which is hereinafter called the Association).

Section II

The principal office of the Chapter shall be located at the business office of the Association. However, the Chapter may establish and maintain such other offices, within the area of the Chapter, to facilitate ongoing business.

ARTICLE II

PREAMBLE AND PURPOSES

Section I

The purpose and aims of the New England Chapter of the American Dance Therapy Association shall be to support and maintain high standards of professional competence among dance/movement therapists by promoting the education and training of dance/movement therapists. The Chapter will also endeavor to provide avenues of communication among dance/movement therapists and those persons working in related fields and to increase the general public's awareness and acceptance of dance/movement therapy. The focus will be primarily within the geographic area of New England.

Section II

The Chapter shall function in a manner consistent with the efforts of the Association and in conformity with the articles of incorporation of the Association and its By-laws.

Section III

The Chapter shall maintain ongoing communication with the national office of

the Association.

Section IV

The Chapter shall identify any public stand it may take on controversial issues as the position of the Chapter only and not the Association or its membership.

ARTICLE III

MEMBERSHIP

Section I

All members of the Chapter must also be members of the ADTA. (A minimum of eight (8) professional members of the ADTA may apply to become a chapter of the Association, according to Article XVII, Section III of the National By-Laws of the Association. Upon Association Board acceptance of the chapter by-laws, a chapter will be granted.)

Section II

Any professional member of the Association may become a professional member of the Chapter with full voting privileges, by paying in advance the requisite Chapter membership fee. The Chapter membership fee shall be in addition to the annual dues for professional membership in the Association.

Section III

Any associate member of the Association may become an associate member of the Chapter with all the privileges of membership except voting for officers, voting for by-law changes and holding office, by paying annually in advance the requisite chapter membership fees. The chapter membership fee shall be in addition to the annual dues for associate membership in the Association.

Section IV

Any student member of the Association may become a student member of the Chapter with all the privileges of membership except voting for officers, voting for by-law changes and holding office, by paying annually in advance the requisite chapter membership fee. The chapter membership fee shall be in addition to the annual dues for student membership in the Association. Students may participate at chapter board meetings and serve on committees.

Section V

There shall be an annual meeting of all members of the Chapter.

Section VI

Written notice of the annual meeting shall be given to the members at least ten (10) days prior thereto, but never more than thirty-five (35) days thereto.

Section VII

Special meetings of the members may be called at any time by the officers or upon request of six (6) professional members of the Chapter. These meetings

must be called within forty (40) days after such written request has been received by the President or other officers of the Chapter. The written request shall state the purpose of the meeting. Ten (10) days written notice will be given to all members of special meetings, and said notice shall state the purpose for which the special meeting is called.

Section VIII

The membership and fiscal year, in accordance with the Association, begins on July 1. Association and Chapter dues must be paid in accordance with Association guidelines, or membership rights are forfeited. If a new member joins within three (3) months prior to the end of the fiscal year, her/his dues shall be credited through the end of the following fiscal year. Chapter income shall be shared with the Association according to prescribed procedures of the Association.

ARTICLE IV

OFFICERS

Section I

The elective officers of the Chapter shall be a President, a Vice President, a Secretary, a Treasurer and additional officers the Chapter may prescribe. Officers are elected from a slate selected by a nominating committee. Voting will be held by mail with ballots sent to all professional members of the Chapter. Only professional members may vote for officers, by-laws and hold office.

Section II

The President shall preside at all meetings of the Chapter. S/he shall coordinate all business of the Chapter and shall be responsible for the agenda of the business meetings. S/he shall appoint Chairpeople of special committees (such as Government Affairs, Public Relations, Newsletter, Membership), and shall be Ex-Officio member of all committees. S/he shall coordinate the work of all committees. S/he shall be responsible to the Board of Directors of the Association and shall represent the Chapter at regional or national meetings of the Association.

Section III

The Ex-Officio shall be the out-going President and shall represent the previous board and act as a liaison and advisory person between the out-going and incoming board. S/he shall be a resource person for information and procedures in order to insure an easier transition between the outgoing and incoming board and shall provide new incoming board members with some expertise in conducting chapter functions. This position will automatically be filled by the outgoing President. If the outgoing President decides not to continue in this capacity, the outgoing members may appoint, by consensus, another officer of the outgoing board. The Ex-Officio may not have voting rights as a board member. Term of office is for one year of the incoming board.

Section IV

Terms of office shall be for two fiscal years.

Section V

The Vice-President shall assist the President in special projects as assigned by the President and shall preside at meetings in the absence of the President.

Section VI

The Treasurer shall maintain the records pertaining to Chapter finances. S/he shall submit annual fiscal reports to the Chapter members and the Association Treasurer, who will incorporate the Chapter's reports into the Association's annual fiscal statement to the Association's membership. The Treasurer shall prepare and propose a budget with Chapter Board approval. S/he shall perform all duties usually assigned to the office.

Section VII

Chapter officers as represented by the Treasurer shall maintain a local bank account and record income and disbursements according to a standardized bookkeeping procedure.

Section VIII

Chapter officers must submit the following to the Association Board at the end of each fiscal year: a current membership roster, a list of the officers and committee chairpeople and a report of the year's activities. The fiscal year ends June 30.

Section IX

No indebtedness or obligation shall be incurred by the Chapter or its officers in the name of the Association, and the Association shall not be responsible for any indebtedness or obligation incurred by the Chapter any of its officers.

ARTICLE V

DISSOLUTION

Section I

In the event of dissolution or liquidation of a chapter, the remaining assets after all the liabilities are paid are to return to the Association.

Section II

The Chapter may be dissolved by a majority vote of its members, or by revocation of the Chapter by the Association Board upon just cause, with proper review of the charges by the Board at a regular meeting.

ARTICLE VI

QUORUMS

A majority of the elected officers plus ten percent of the professional membership of the Chapter will constitute a quorum for any general meeting of record, including the annual business meeting.

ARTICLE VII

AMENDMENT

These by-laws may be amended at any official meeting of the Chapter provided members have been sent the proposed changes in writing at least twenty-one (21) days prior to the meeting at which action on the proposals shall be taken, and further provided that a quorum hereinbefore specified shall be required for amendment. All amendments must be in conformity with the

Articles of Incorporation and the By-Laws of the Association and the Chapter. Written approval of the Association Board must be previously obtained.

ARTICLE VIII

RULES OF ORDER

Questions of procedure shall be decided according to Robert's Rules of Order Newly Revisited, unless otherwise provided in the by-laws.